

Interim Coalition Coordinating Committee Meeting Minutes

Date: November 17, 2006
Location: Frederick County Health Department

Attendance: Barbara Brookmyer - absent/excused
William Byrne - Melinda Malott attended for William Byrne
Monica Grant - present
Pat Hanberry - present
Leigh Joos - present
Brenda Lee - present
David Liddle - present
Margaret Nusbaum - present
Sarah Penna - absent/excused
Brian Scott - present
Mike Spurrier - present
Jim Williams - present

Call to Order: Monica Grant, Facilitator, opened a regular meeting of the Interim Coalition Coordinating Committee at 10:05 a.m.

Approval and Distribution of ICCC Minutes: After discussion it was decided that a draft copy of the minutes would be distributed to members of the Interim Coalition Coordinating Committee (ICCC) and corrections/editions must be forwarded to recorder (Mike Spurrier) via email within seven (7) days of distribution of the original draft minutes (respondents should copy all ICCC members on emails in order to obtain consensus on the draft minutes). After incorporating any editions or changes, the finalized copy of the minutes will be emailed to ICCC members and the finalized minutes can then be distributed to the general membership of the coalition group via distribution by the chairpersons of the standing committees. David Liddle requested that the emailed minutes be identified as "Frederick County" in order to prevent confusion with minutes from other jurisdictions.

Report from Standing Committees:

Affordability - Pat Hanberry reported that a small group met on 11/16/06 and established three (3) goals: education about the legislative process; education about pending legislation; and mobilization of supporters to support specific legislation actions.

Availability - Leigh Joos reported that the group met on 11/15/06 and spent the majority of the time discussing the REACH program in Anne Arundel County - the

program focuses on coordination of care and case management for patients who are being seen by private practice physicians who agree to waive or reduce fees.

Prescriptions - Melinda Malott reported that a small group (6 people) met on 11/15/06 and are currently working on developing a comprehensive list of resources for prescription assistance programs. The group is also looking at ways to disseminate the information to the physicians, practices, and the general public.

Needs Assessment - Margaret Nusbaum reported that six (6) consultant proposals have been received and are currently being reviewed.

Coalition Meeting: Monica Grant discussed having a meeting of the entire coalition, probably in January 2007. Discussion ensued and the decision of when to hold the next entire coalition meeting was temporarily tabled until the ICCC group was able to establish a timeline for the drafting of bylaws or other operating regulations.

Development of Bylaws: Discussion ensued about the work of the ICCC and it was ultimately decided that the group would focus on the completion of a draft set of bylaws. Furthermore, the consensus of the group was to not seek incorporation or tax-exempt status at this time. Pat Hanberry pointed out that a "fiscal agent" could be used if members or member organizations were not eligible to apply for funding opportunities. Mike Spurrier offered that the work of the coalition, at least initially, should presumably focus on networking, information and resource sharing, and the development of partnerships to address specific gaps or needs. The remainder of the meeting focused on the discussion of a name for the coalition. Suggested names include: Frederick County Health Care Coalition; Frederick County Coalition for Access to Health Care; or, Frederick County Health Care Access Coalition.

Regarding the name of the group, Monica Grant tasked committee chairs with the following: 1) emailing the three (3) suggested names to their respective committee members; 2) asking members to rank their first, second and third choices; and 3) asking members to submit any additional names (try to limit this to one or two submissions).

Schedule for Future ICCC Meetings: Following some discussion, the group agreed to meet on the first and third Fridays of each month from 12:00 noon to 1:30 p.m. at the Frederick County Health Department (Monica Grant to check on room availability). Members may choose to bring their own lunch. The next meeting is scheduled for Friday, December 1, 2006 at 12:00 noon.

Respectfully submitted,

Mike Spurrier
Recorder